

GOPHER CHA

Duties & Responsibilities

Organization	Revision Date:	Classification
Georgia Mountains Tres Dias	April 4, 2026	<u>Confidential / Internal Use Only</u>

Job Description

Your main responsibility is to see that professors, pastors and prayer palanca people are pulled at the appropriate times before rollos and have them ready and in proper places on time. Professors must have time to dress and all parties then come together in the prayer room at the appropriate time for pre-rollo prayer.

TEAM MEETINGS:

At the team meetings you will be pulling rollista, prayer palanca and pastor to take to prayer and get them in to the room to give their practice rollo. This will be a good time to get to know names and faces of who you will be looking for on the weekend.

WEEKEND:

- A. You will be responsible to know when to pull professors and prayer palanca and the Spiritual Directors needed at each Rollo. The Gopher should partner with the Assistant Head Cha during the weekend for any schedule changes.
- B. The Head and Assistant Head Gopher will pull the rollista and prayer palanca and pastor. **Decide each day who will be in charge of each.** You can change or do the same all weekend. Work close together and make sure everyone is where they need to be so we do not run behind waiting on someone to dress or get to the prayer chapel.
- C. Leave the rollista in their room to dress (let them know how long they have). Go back and get them at the agreed upon time and take them to where prayer palanca and pastor should be waiting and ready (generally the prayer room). One gopher cha takes care of the rollista while the other gopher cha gets prayer palanca people and the pastor. Let the Assistant Head Cha know when the rollista is ready to enter rollo room.
- D. Once all rollos are completed for the day, please help in other areas as needed, Check with the Assistant Head Cha first, then help others as time allows.
- E. Assist in setting up for closing.
- F. PLEASE TAKE SPECIAL CARE TO BE PUNCTUAL AT ALL TIMES. You are critical to keeping the weekend on schedule.
- G. Check with Assistant Head Cha frequently to confirm timing.

YOU MUST "PULL" PROFESSOR, SPIRITUAL DIRECTOR, AND PRAYER PALANCA

FRIDAY:

1. IDEAL: _____
2. GRACE: _____
3. CHURCH: _____
4. HOLY SPIRIT: _____
5. PIETY: _____

SATURDAY:

1. STUDY: _____
2. SACRED MOM: _____
3. ACTION: _____
4. OBSTACLES TO GRACE: _____
5. LEADERS: _____

SUNDAY:

1. ENVIRONMENT: _____
2. LIFE IN GRACE: _____
3. CCIA: _____
4. SECURITY IN 4TH DAY: _____
5. REUNION: _____

Friday	Saturday	Sunday
IDEAL: 15 Min. Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____	STUDY: 20 Min Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____	ENVIRONMENT: 20 Min Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____
GRACE: 40 Min. Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____	SACRED MOMENTS 60 Min. Professor _____ SP DR _____ Prayer Palanca(1 st set) _____ Prayer Palanca(2 nd set) _____	LIFE IN GRACE: 25 Min Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____
CHURCH: 20 Min. Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____	ACTION: 20 Min Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____	CHRISTIAN COMM: 20 Min Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____
HOLY SPIRIT: 30 Min Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____	OBSTACLES: 30 Min Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____	REUNION: 20 Min Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____
PIETY: 40 Min Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____	LEADERS: 25 Min Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____	FOURTH DAY: 30 Min. Professor _____ SP DR _____ Prayer Palanca _____ Prayer Palanca _____

This form should be completed prior to the time schedule meeting.