

FLOATER/SUPPLY CHA

Duties & Responsibilities

Organization Georgia Mountains Tres Dias	Revision Date: April 4, 2026	Classification <u>Confidential / Internal Use Only</u>
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Job Description

The Floater/Supply Cha will be serving closely with the Store Room Chas assisting when needed.

- A. One of your responsibility's is to assist the store room and tables chas in keeping coffee made and drinks and ice ready for the Table Chas.
- B. Get a large garbage can to put beside exit door in store room so that table chas can dump their trays and garbage. (Encourage them to empty cups before putting them in the garbage.) It is your job to keep this garbage can emptied when full.
- C. Anticipate needs before they arise, stay one step ahead of demand.
- D. Maintain a positive, helpful attitude while assisting in multiple areas.
- E. The Floater/Supply Cha must have a valid Drivers License, a vehicle and auto insurance.
- F. The Floater/Supply Cha is the only cha that has permission to leave the camp and return during the weekend. Check with the Assistant Head Cha each time you leave and return to the camp.

FRIDAY, SATURDAY AND SUNDAY

- A. During each day, assist the table chas and store room in restocking all items as needed. Assist in making fresh coffee and drinks.
- B. Handle all candidate related care, meds, sickness etc. with care, discretion and compassion. Also, if a candidate needs special snacks in between meals, you will need to let the kitchen know this, please check with Rector to ensure they want you to handle this.
- C. If there are any errands to the store, the Floater/Supply Cha will be the one to do it, technically you are the only team member permitted to leave the camp during the weekend. You will be directed by the Assistant Head Cha if you are needed to go to the store for supplies, **do not** leave the camp unless you are directed to do so by the Assistant Head Cha.
- D. Prior to leaving the Camp have one of the Prayer Chas pray over you and upon returning to the Camp have one of the Prayer Chas pray over you.
- E. Before leaving always check with the other areas of service to see if anyone needs anything so as few trips to the store as possible can be made.
- F. Have storeroom chas cover for you while you are away from your area. Most supplies can be obtained at the Dollar General while other supplies may need to be gotten at Walmart.
- G. Have Envelopes ready for better communication between you and the departments requesting items from the store. Please take envelope(s) with money received from Assistant Head Cha (or other area heads) and a list of items requested. Use this envelope to return change and receipt to the team member who requested item(s).
- H. On Sunday, you are responsible to ensure that the GMTD cage is in order at the close of the weekend, please assist in other areas as needed. Assist in setting up for closing.
- I. Take initiative to finish strong – leave all areas better than you found them. Assist other areas once you have completed your responsibilities.

THANK YOU FOR YOUR WILLINGNESS TO SERVE!